



## ЦЕНТЪР ЗА ОБУЧЕНИЕ – БАН

1000 София  
ул. „Сердика“ № 4  
<http://edu.bas.bg>

email: [tdc-phd@cu.bas.bg](mailto:tdc-phd@cu.bas.bg)  
тел.: 02 987 31 67  
02 979 52 60

---

### **Basic Information:**

Course Title: **Problems in Writing Academic Text**

Lecturer: **Assoc. Prof. Maya Ivanova, PhD**

Phone: **+359 89 982 0568**

Email: **[maya.devmo@gmail.com](mailto:maya.devmo@gmail.com)**

Total Teaching Hours: **30 hours**

### **Annotation** (up to 150 words)

The lecture course is designed in accordance with both the linguistic features of interpretative texts and the contemporary understanding of academic writing. The aim of the course is to provide PhD students with the necessary language knowledge and skills for structuring and writing academic texts.

The taught material includes: a detailed presentation of the normative system of contemporary standard Bulgarian, divided into general and specific topics (orthography and punctuation); methods for structuring short texts (announcements, articles, etc.) and longer texts (studies, monographs), organized into separate topics; as well as an introduction to the standards for formatting dissertation-specific components (bibliographic formatting, placement of illustrative material, preparation of various indexes).

For each topic covered, written exercises and their discussion are *предусмотрени* both during class sessions and through individual consultations.

The course material also addresses the relationship between academic writing and personal style.

### **Course content** (brief description by topics or modules)

#### **Topic / Module 1: Norms of Contemporary Standard Bulgarian**

A detailed presentation of the normative system of contemporary standard Bulgarian, including orthographic, grammatical, and punctuation norms. Examination of typical language errors in academic writing practice and development of skills for editing and linguistic refinement of academic texts.

#### **Topic / Module 2: Structuring and Developing Academic Texts**

Introduction to the characteristics of interpretative and academic texts, as well as the principles of their structuring. Examination of models for constructing short academic texts (announcements, reviews, articles, etc.) and extensive academic works (studies, monographs, doctoral dissertations). Emphasis is placed on the relationship between academic writing and personal style.

#### **Topic / Module 3: Bibliographic Formatting of a Doctoral Dissertation**

Presentation of the standards for formatting the individual components of a doctoral dissertation, including bibliographic description and citation, formatting and placement of illustrative materials, preparation of indexes, notes, and appendices. Development of good practices in academic formatting and technical editing of academic texts.



## ЦЕНТЪР ЗА ОБУЧЕНИЕ – БАН

1000 София  
ул. „Сердика“ № 4  
<http://edu.bas.bg>

email: [tdc-phd@cu.bas.bg](mailto:tdc-phd@cu.bas.bg)  
тел.: 02 987 31 67  
02 979 52 60

---

### Teaching and assessment methods

**Teaching methods:** Lectures, practical exercises, analysis and editing of academic texts, discussions, independent study, and individual consultations.

**Assessment:** Continuous assessment through written exercises and participation in discussions; evaluation of an independently developed academic text or a fragment of a doctoral dissertation.

### Competencies acquired as a result of training (3–5 points)

1. Knowledge and skills for the correct linguistic and structural development of academic texts.
2. Competencies in applying the orthographic, grammatical, and punctuation norms of contemporary standard Bulgarian.
3. Skills for editing and stylistic refinement of academic texts.
4. Skills in bibliographic formatting, citation, working with illustrative materials, and the technical formatting of a doctoral dissertation.

### Literature:

Gramatika na savremennia balgarski knizhoven ezik. T. 1–3. Sofia: Izdatelstvo na BAN, 1982–1983.

Pravopis i punktuatsia na balgarskia ezik. Osnovni pravila. Sofia: Prosveta, 2011.

Ofitsialen pravopisen rechnik na balgarskia ezik. Sofia: Prosveta, 2012.

Varbanova, P. Kak se pishe? Osnovni pravila za ezikova gramotnost. 2. prerab. i dop. izd. Sofia: BG Uchebnik, 2020.

Mavrodieva, I., Y. Tisheva. Akademichno pisane za doktoranti i postdoktoranti. Sofia: UI „Sv. Kliment Ohridski“, 2014.

BERON. Ofitsialen pravopisen rechnik onlayn. <https://beron.mon.bg/rechnik/0>.

**Additional information** (optional) (e.g., special requirements, laboratory equipment, prior knowledge)

It is recommended that the PhD student has already become familiar with the subject matter of their dissertation and has developed a preliminary concept of its structure and content. The course is best undertaken after at least one semester of doctoral study, when the research topic has been sufficiently clearly defined.